

IMMEDIATE ACTION
BY ORDER OF THE COMMANDER

MAFB PRODUCT ANNOUNCEMENT 10
1 NOVEMBER 2003



THE MAXWELL AFB PRODUCT ANNOUNCEMENT

PART I—PUBLICATIONS

Section A—Functional (F), Limited (L), and Special (X) Requirements

New Publications:

AUI 36-2321, Research and Publication, CADRE/ARS, F. This instruction specifies responsibilities and establishes procedures for research and publication at Air University (AU), specifically the Continuum of Officer Professional Military Education schools and colleges, School of Advanced Air and Space Studies (SAASS), and the Air Force Fellows (AFF).

AUI 36-2322, Air University Institutional Effectiveness and Institutional Research, HQ AU/CFA, F. This instruction established policies and procedures designed to integrate Air University institutional effectiveness and institutional research processes. It complements AUI 36-105, *Faculty Development, Enrichment, and Responsibilities*, AUI 36-2306, *Air University Curriculum and Program Review*, AUI 36-2307, *Air University Board of Visitors*, AUI 36-2313, *Air University Evaluation Programs*, AUI 36-2320, *Curriculum Integration Groups*, and programming and budgeting guidance as described in the instruction.

AUI 36-2323, Air War College and Air Command and Staff College Master's Degree Admissions, HQ AU/CF, F. This instruction establishes Air University policy on admissions for Air War College and Air Command and Staff College master's degree programs.

MAFBI 36-106, MAFB Form 147, Civilian Employee Clearance Record, 42 MSS/DPCE, F. This instruction prescribes and directs all employees terminating employment at MAFB to use MAFB Form 147.

MAFBVA 91-2, Maxwell/Gunter Installation Commander's Safety Policy, 42 ABW/SE, F. This visual aid provides the Installation Commander's Safety Policy.

New Supplements to Existing Publications:

AUI 36-2323/HQ AU/CFS-S1, Air War College and Air Command and Staff College Master's Degree Admissions, HQ AU/CFS, F.

AFI 36-815/MAFBS-1, Absence and Leave, 42 MSS/DPCL, F.

Section B—Publications Being Processed – Not used

Section C—Publications Under Revision

The following is a cumulative list of publications currently under revision. Submit inquiries to the publication OPR. Items will remain on the list until revised, superseded, or rescinded (a star [★] indicates addition since previous PA).

AUI 14-101	AFI 36-2601/AUS1	MAFBI 48-106
AUI 33-101	MAFBI 11-101	MAFBI 91-202
AUI 34-101	MAFBI 16-501	★MAFBVA 23-1
AUI 36-105	MAFBI 31-201	★MAFBVA 36-6
AUI 36-2202	MAFBI 34-101	AFI 31-401/MAFBS1
AUI 36-2301	MAFBI 34-104	AFI 31-601/MAFBS1
AUI 36-2303	MAFBI 34-801	AFI 32-6001/MAFBS1
AUI 36-2306	MAFBI 36-2802	AFI 36-1004/MAFBS1
AUI 36-2307	MAFBI 36-502	AFI 36-2833/MAFBS1
AUI 36-2309	MAFBI 40-301	★AETCI 10-205/MAFBS1
AUI 36-2312	MAFBI 41-101	AETCI 48-101/MAFBS1
AUI 36-2314	MAFBI 48-101	WGP 87-1
AUI 36-2317	MAFBI 48-102	WGR 66-2
AUI 37-101	MAFBI 48-105	

Section D—Obsolete – Not used**Section E—Publications Distributed**

AFI 36-804/AUS-1, Civilian Faculty Pay Plan for Air University and the USAF Academy, HQ AU/CFAI, F. Supersedes AFI 36-804/AUS-1, 10 Jul 00.

AFI 36-2201/AUS-1, Training Development, Delivery, and Evaluation, 10 Oct 03, HQ AU/CFAC, F. Supersedes AFI 36-2201/AUS-1, 29 Jan 03.

AUI 36-2318, Air University Registrar Services/Student Records, 3 Oct 03, HQ AU/CFR, F. Supersedes AUI 36-2318, 26 Jul 00.

Section F—General Information – Not used

MAFB will not supplement the following publications – Not used

PART II—FORMS**Section A—Requisition – Not used****Section B—Local Reproduction – Not used**

Section C—Electronic Forms:

MAFB IMT 147, 20031001 V1, Civilian Employee Clearance Record, FC 3630, 42 MSS/DPCE. This IMT is used by appropriated fund employees terminating employment from Maxwell/Gunter. Previous editions are obsolete.

Section D—Obsolete

MAFB 142, Experience Update Record, FC 3630

MAFB 169, Student Enrollment Information for Academic Instructor School, FC 3650

MAFB 291, Outpatient Procedures (Part I), FC 4400

MAFB 361, Recovery Room Record, FC 4400

Section E—General Information

The following forms and IMTs were reissued with version and or OPR changes:

MAFB IMT 89 V2

MAFB Form 144 (V2

MAFB Form 196A V2

DENNIS R. FONVILLE
Chief, Personnel Services Branch
DynCorp – a CSC Company
Maxwell Support Division